Microsoft

Getting to know

Microsoft Power Apps

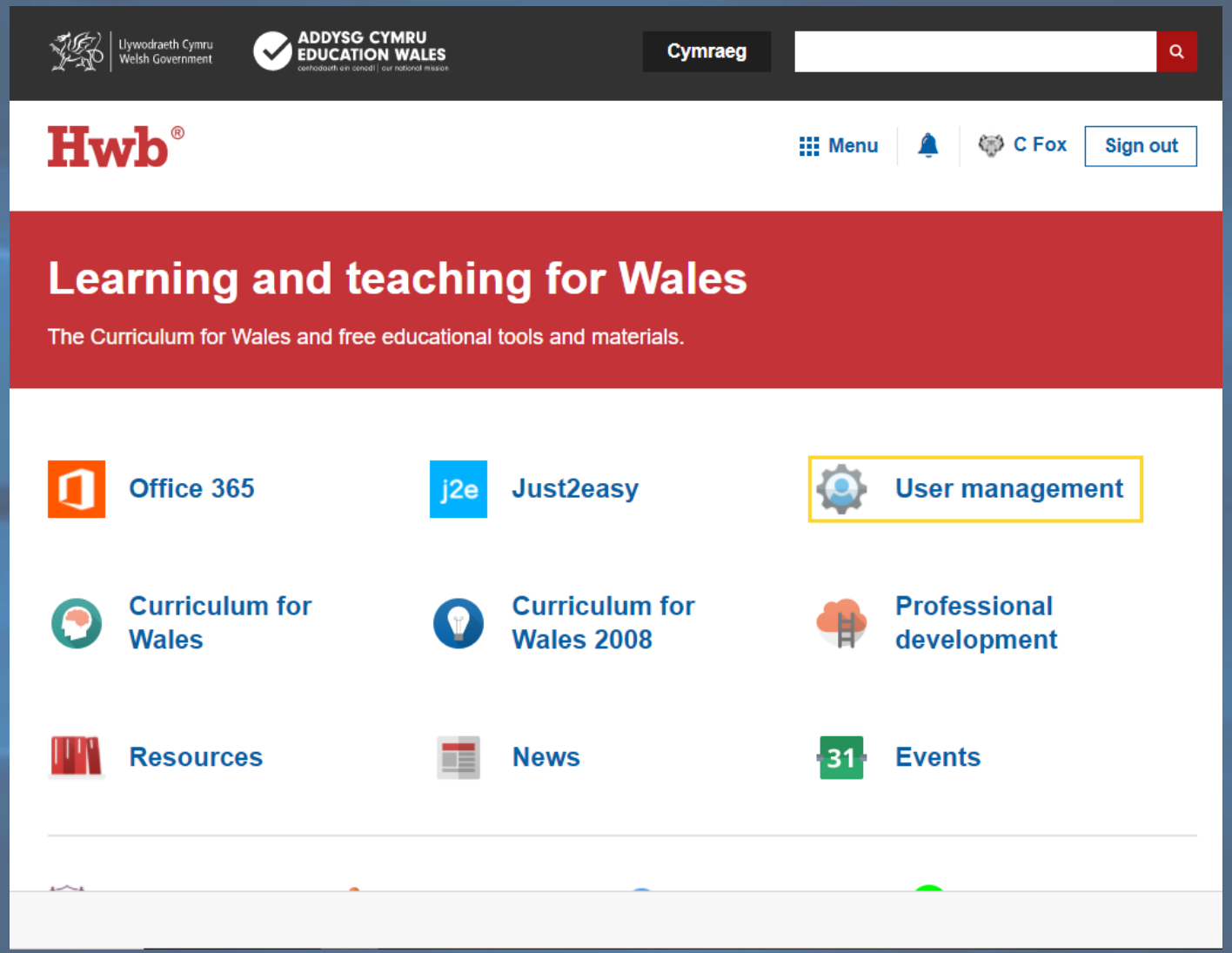


Please note, this is only for the online version available for Office 365 on HWB

How to Start

To begin with, sign into your HWB account as normal and you will be sent to your HWB homepage.

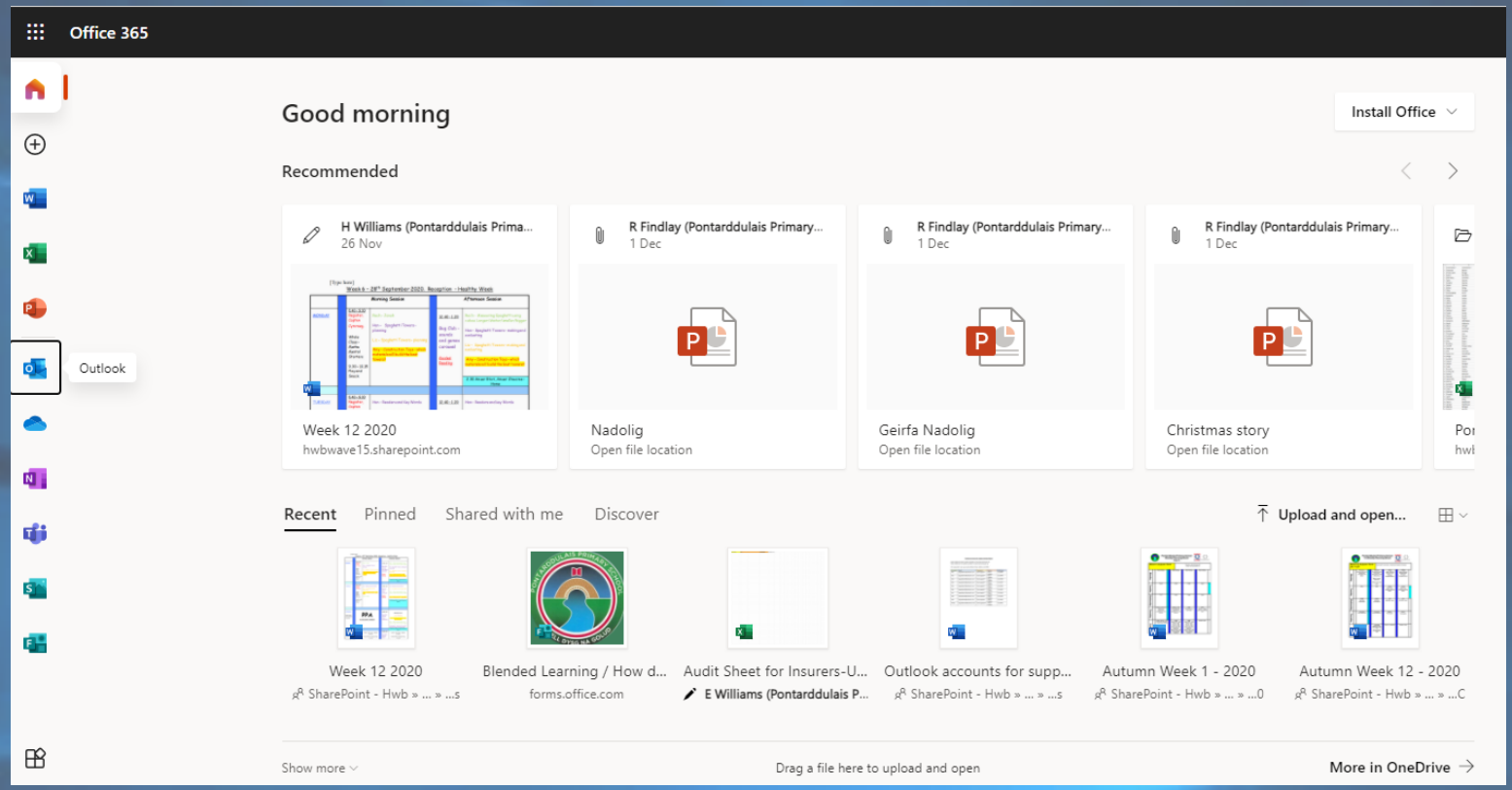
(NB Pupil Homepages look slightly different to mine, but it follows similar rules)



Finding your Office

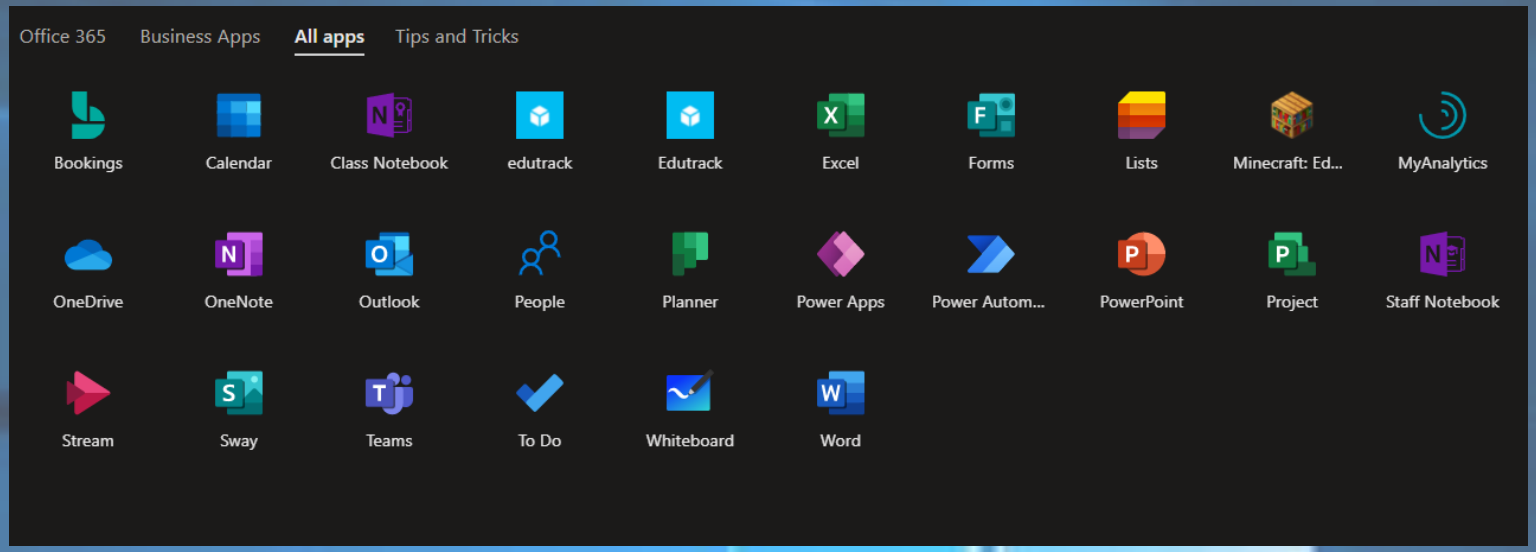
Click on Office 365 and you will be sent to your main Microsoft Office Page. Here you can access all forms of the Office Package such as Word, Excel, PowerPoint, Onedrive, Outlook, Forms, Teams.

In the top right, you can see Install Office. Being on HWB, your child has a free licence to the whole Office 365 package to install on your home devices.



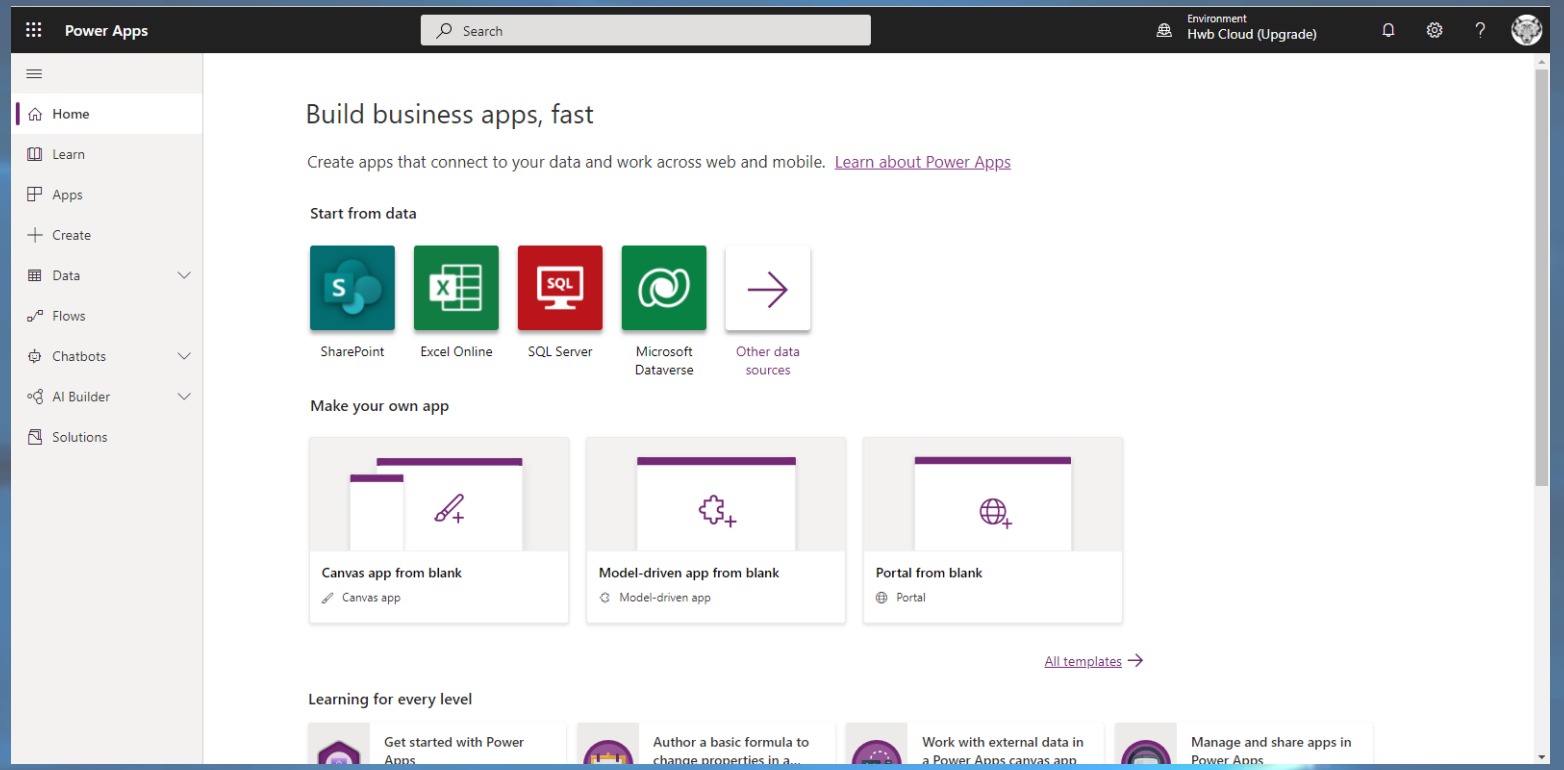
More Appening

Click on the boxes below the pre-set icons to view all apps and select Power Apps.



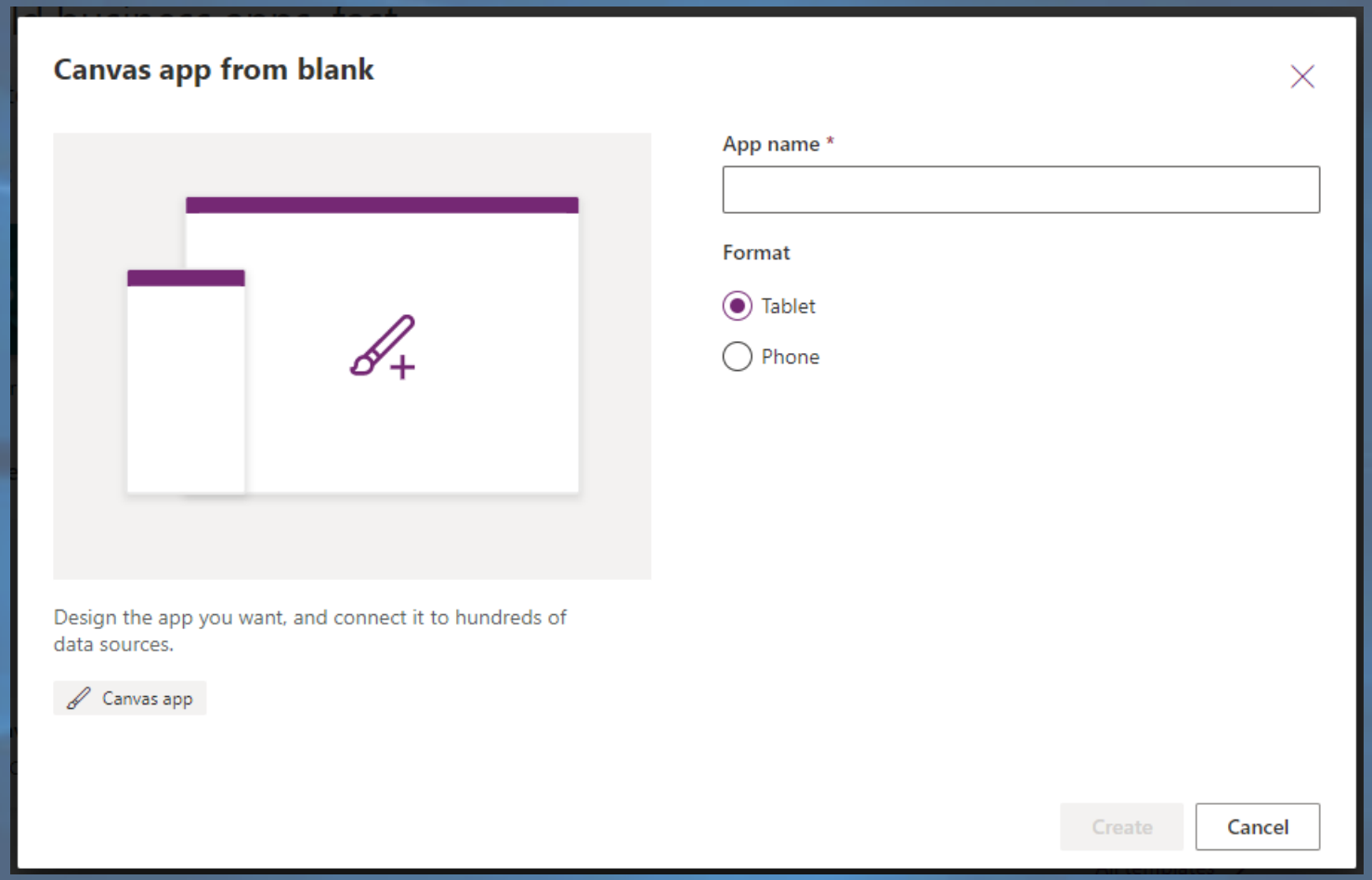
Power Up

Ever dreamed of making your own app? Well now you can linking it to a tablet or phone.



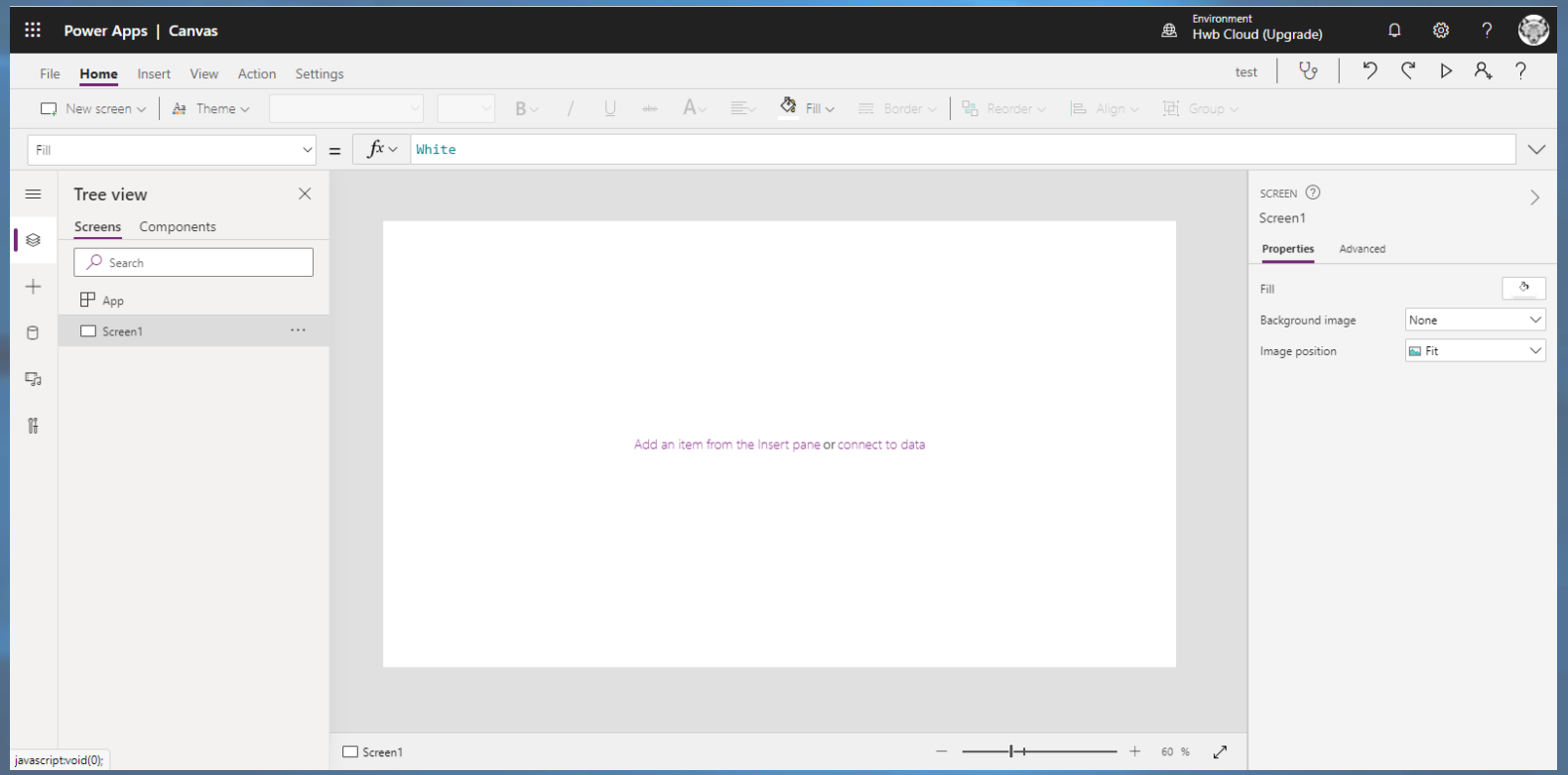
About to Start

There are many ways of doing this, so this tutorial will look at a very simple method. Power Apps is full of tutorials. Name it and select where you want it to work.



You Have the Power

This is your design screen to create your app.



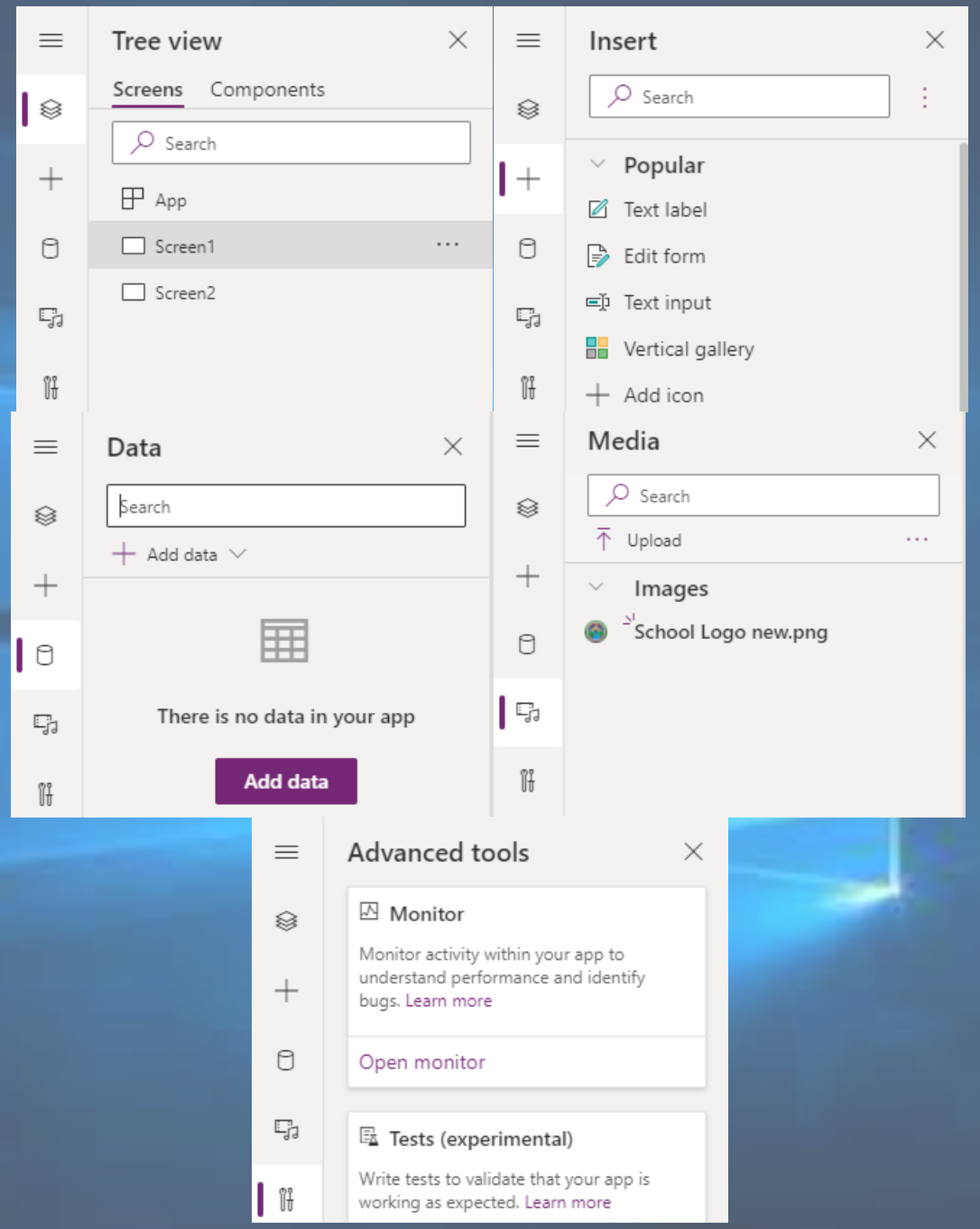
Bit of Background

The panel on the right helps you design the background.



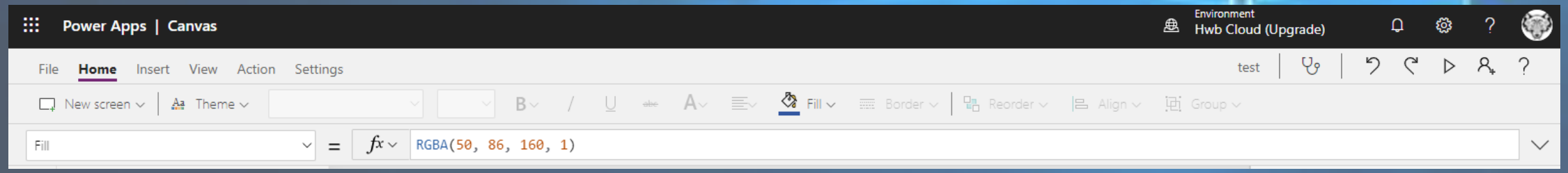
Power at your Fingertips

On the left is everything to edit your layout, items, media, data and checking tools.



Top Bar

The top bar gives you more editing options as well as a chance to test a preview of the app and share it.



Example

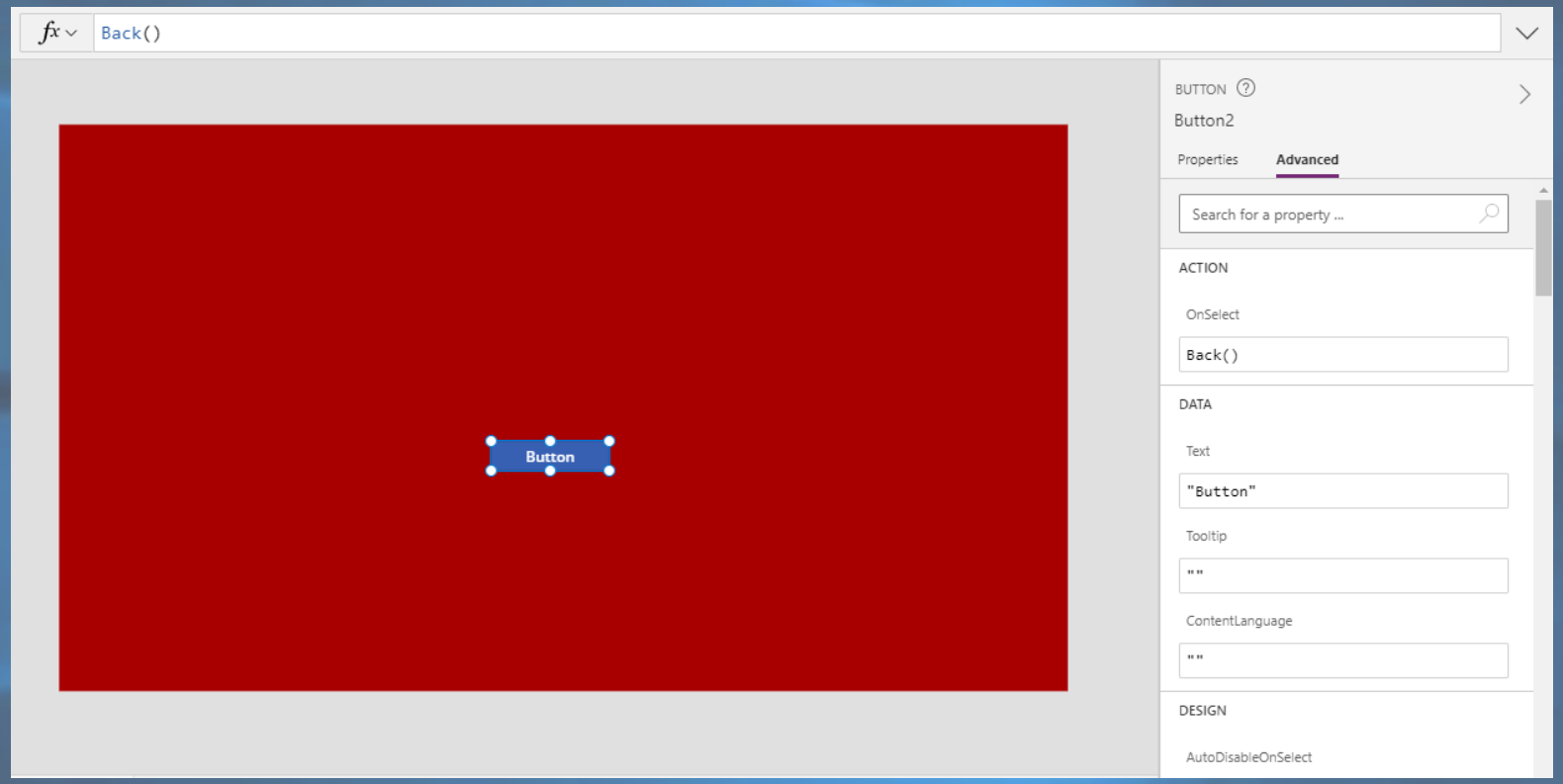
For my example, I did a blue background with the school logo and then added a button with this command.

N.B. Don't worry about remembering commands, start typing and options appear.



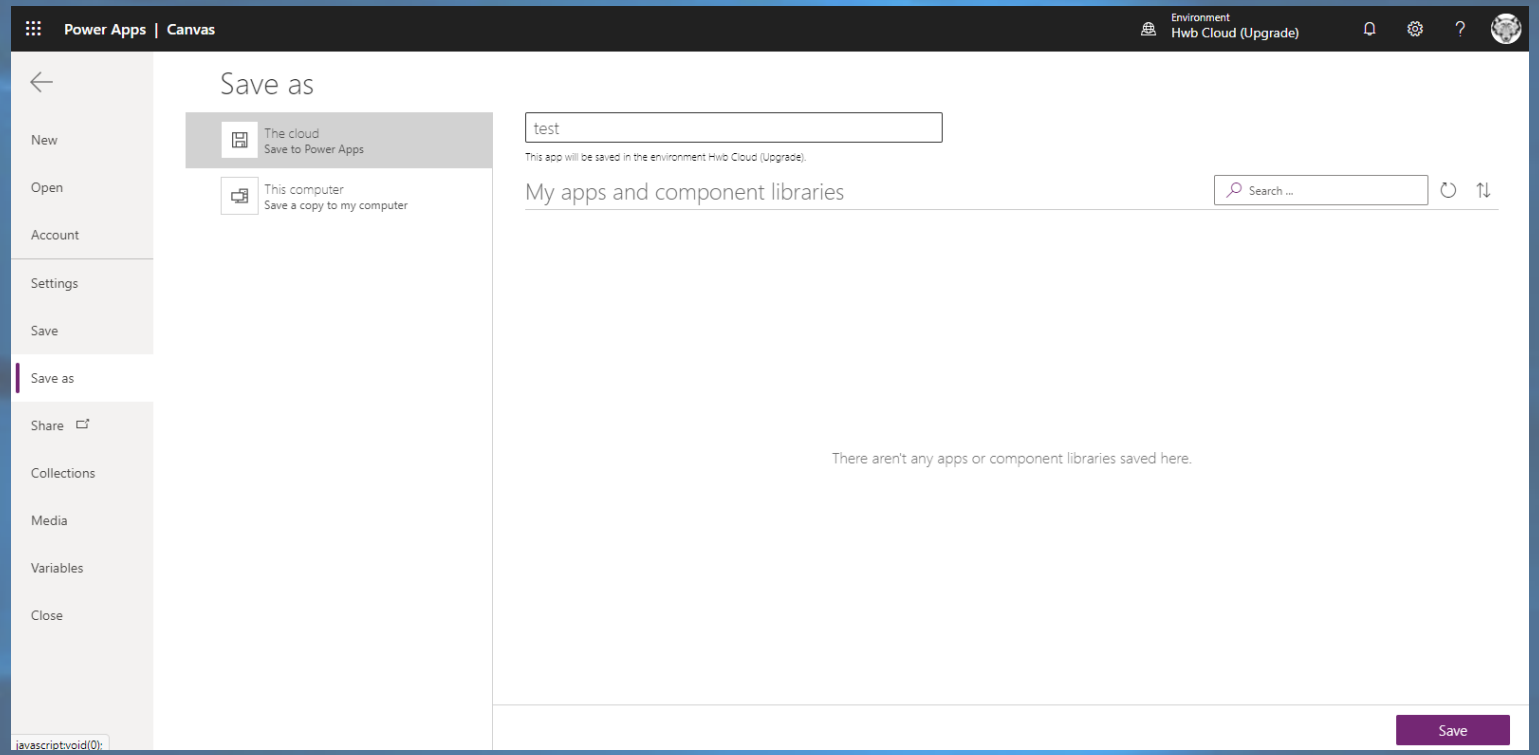
Example

For screen 2, a plain red background with another button saying this. The idea it will jump between the two screens at a push of a button.



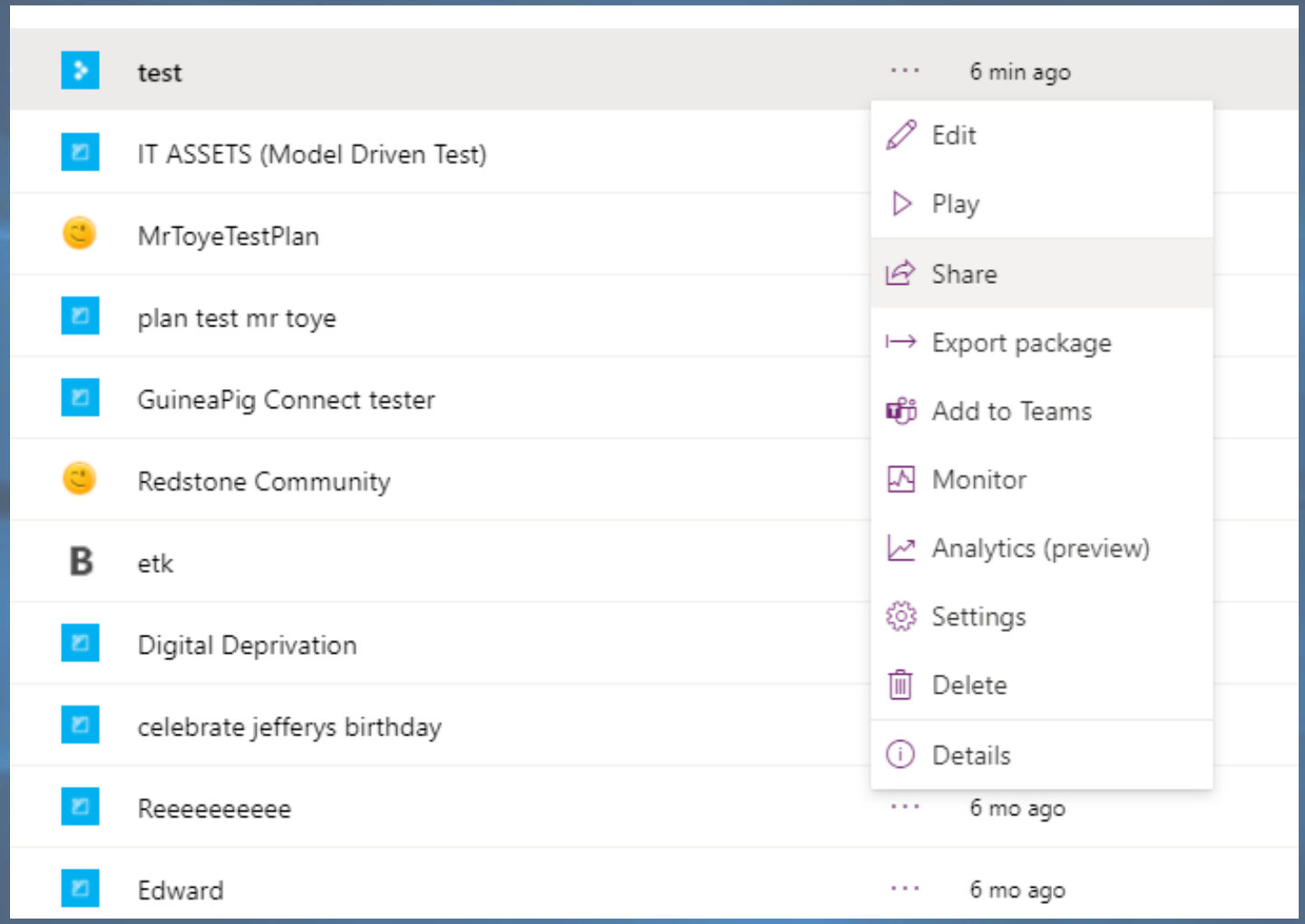
Saving

When finished, click on file to save.



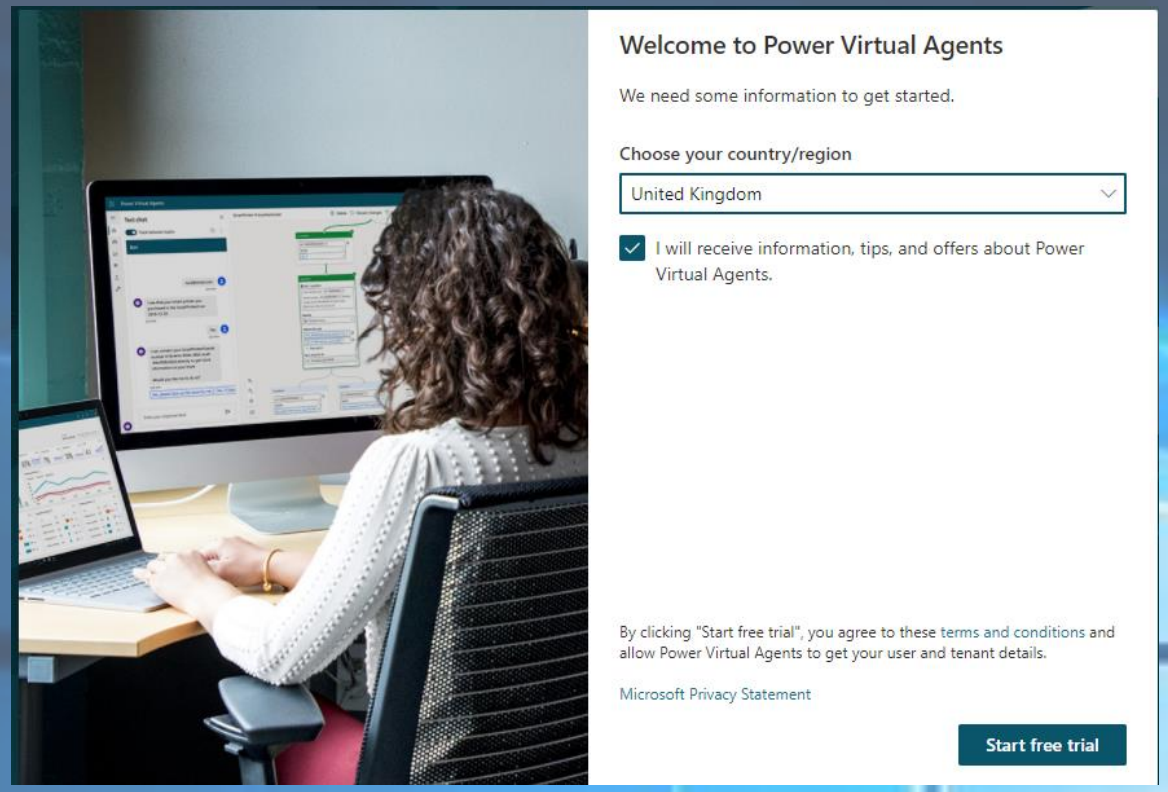
Next Step

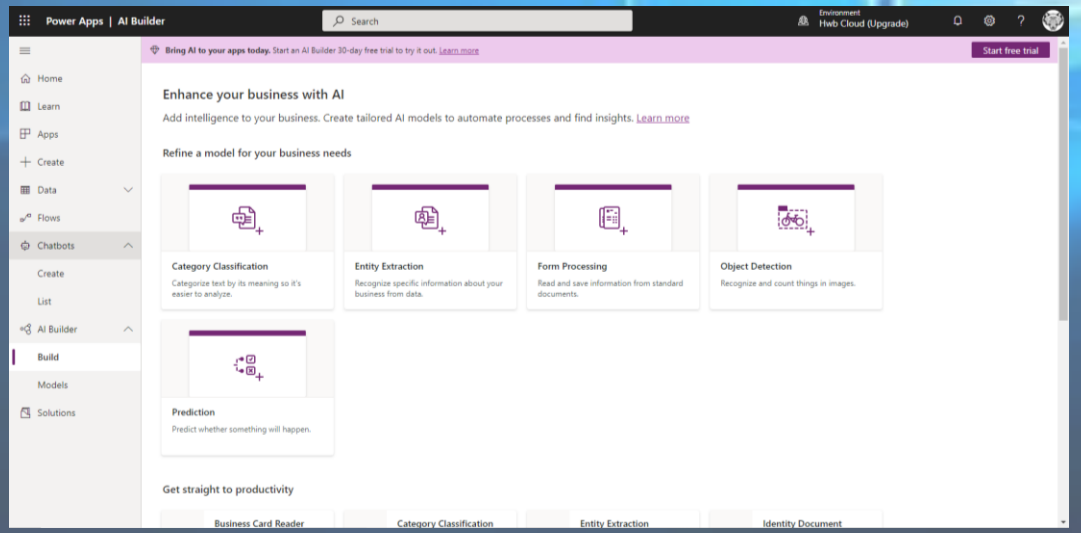
Once completed, you can share or export the package for distribution.



Extensions

There are extensions for Power Apps where you can create virtual agents or AI, but it may require additional licenses, which I do not think HWB has.





Microsoft

